



Facility

Name: *First Steps Child Care Inc* **License Number:** *124170*
Address: *11820 Highway 337 S, Tijeras, NM 87059*
Phone: *5052861482* **Fax:** *N/A* **E-mail:** *tekaedgin@earthlink.net*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *09/16/2018* **Expiration Date:** *09/15/2019*

Capacity

Over Age 2: *30* **Under Age 2:** *14* **Night Care:** **Playground:** *44*
Square Footage: *0*

Census

Over 2: *14* **Under 2:** *4*

Classrooms

Number of Classrooms: *4*

Days and Hours of Operation

Monday <i>6:30 AM - 6:00 PM</i>	Tuesday <i>6:30 AM - 6:00 PM</i>	Wednesday <i>6:30 AM - 6:00 PM</i>	Thursday <i>6:30 AM - 6:00 PM</i>	Friday <i>6:30 AM - 6:00 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *03/01/2019* **Time In:** *11:25 AM* **Time Out:** *12:00 PM* **Purpose:** *Semi-Annual*

Licensure

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Not Inspected</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Not Inspected</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>

Administrative Requirements *(continued)*

8.16.2.21 C Incident Reporting Requirements	<i>Not Inspected</i>
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Administrative Requirements

8.16.2.22 A Administrative Records	<i>Compliance</i>
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8.16.2.22 B Mission, Philosophy and Curriculum Statement	<i>Not Inspected</i>
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8.16.2.22 C Policy and Procedures	<i>Not Inspected</i>
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8.16.2.22 D Family Handbook	<i>Not Inspected</i>
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8.16.2.22 E Children's Records	<i>Not Inspected</i>
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8.16.2.22 F Personnel Records	<i>Not Inspected</i>
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8.16.2.22 G Personnel Handbook	<i>Not Inspected</i>
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Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements	<i>Compliance</i>
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8.16.2.23 B Staff Qualifications and Training	<i>Not Inspected</i>
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8.16.2.23 C Staff/Child Ratios and Group Sizes	<i>Compliance</i>
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Services & Care of Children

8.16.2.24 A Guidance	<i>Compliance</i>
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8.16.2.24 B Naps or Rest Period	<i>Compliance</i>
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8.16.2.24 C Additional Requirements for Infants and Toddlers	<i>Compliance</i>
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8.16.2.24 D Diapering and Toileting	<i>Compliance</i>
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8.16.2.24 E Additional Requirements for Children with Special Needs	<i>N/A</i>
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8.16.2.24 F Additional Requirements for Night Care	<i>N/A</i>
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8.16.2.24 G Physical Environment	<i>Not Inspected</i>
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8.16.2.24 H Social-Emotional Responsive Environment	<i>Not Inspected</i>
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8.16.2.24 I Equipment and Program	<i>Not Inspected</i>
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8.16.2.24 J Outdoor Play Areas	<i>Compliance</i>
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8.16.2.24 K Swimming, Wading and Water	<i>N/A</i>
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8.16.2.24 L Field Trips	<i>N/A</i>
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Food Service

8.16.2.25 B Meals and Snacks	Not Inspected
8.16.2.25 C Menus	Compliance
8.16.2.25 D Kitchens	Compliance
8.16.2.25 E Meal Times	Not Inspected

Health & Safety Requirements

8.16.2.26 A Hygiene	Compliance
8.16.2.26 B First Aid Requirements	Not Inspected
8.16.2.26 C Medication	Not Inspected
8.16.2.27 A-D Illness Requirements for Centers	Not Inspected
8.16.2.28 A-H Transportation Requirements for Centers	Not Inspected

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping	Compliance
8.16.2.29 B Pest Control	Not Inspected
8.16.2.29 C Mechanical Systems	Compliance
8.16.2.29 D Water and Waste	Compliance
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	Compliance
8.16.2.29 H Safety Compliance	Non-compliance

The center failed to conduct a fire drill for the month(s) of August, September, October, November, December 2018, January 2019.

Regulation: 8.16.2.29.H.2.

Date to be Completed: 03/26/2019

The center does not have verification of an annual fire inspection from the fire authority having jurisdiction.

Corrective Action Plan

An annual fire inspection will be requested from the fire authority having jurisdiction over the center.

Regulation: 8.16.2.29.H.3.e.

Date to be Completed: 03/26/2019

8.16.2.29 H3(f)(i)(k) Safety Compliance	Compliance
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Buildings, Grounds & Safety (*continued*)

8.16.2.29 J Pets


N/A

Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.

Surveyor: *Lucille Mizner*Facility Representative: *Oteka D Edgington*